

COACHELLA VALLEY WATER DISTRICT



EXHIBIT 1

CONTRACTOR EXPERIENCE STATEMENT

FOR

BUILDING AND STREET SEWER LATERAL CONNECTIONS

February 2016

COACHELLA VALLEY WATER DISTRICT

P. O. Box 1058

Coachella, CA 92236

**COACHELLA VALLEY WATER DISTRICT
CONTRACTOR EXPERIENCE STATEMENT
FOR BUILDING AND STREET SEWER LATERAL CONNECTIONS**

Dear General and Underground Contractor:

Thank you for your interest in pursuing the Contractor Experience Statement for Building and Street Sewer Lateral Connections with Coachella Valley Water District (CVWD).

In order to be considered and become part of the list of contractors able to install Building and Street Sewer Lateral connections, the attached application package must be reviewed thoroughly, completed in its entirety, and submitted for review. The contractor will also be required to submit a cash deposit to be part of the Building and Street Sewer Lateral connection lists. The deposit is required as follows:

- Contractor to make a \$5,000.00 dollar cash deposit in the form of cash or check made payable to CVWD, with exclusive right of withdrawal.
- CVWD shall have absolute right, subject to a notification to the contractor, to draw all or a portion of the cash funds as may be necessary to complete any work not performed by the contractor, and to repay CVWD's costs.
- The contractor may withdraw the cash deposit upon ten (10) business days' prior written notice to CVWD. Upon withdrawal of the cash deposit, the contractor shall be removed from the Building and Street Sewer Lateral connection list.

Completed application packages shall be submitted via mail to CVWD, 75515 Hovley Lane East, Palm Desert, California, 92211 or via e-mail to arodriguez@cvwd.org. Completed application packages may be submitted at any time, CVWD will review application packages within two weeks of submission.

The contractor shall provide only complete and accurate information. The contractor acknowledges that CVWD is relying on the truth and accuracy of the responses contained herein. Each Experience Statement Package must include a signed affidavit, which shall be signed under penalty of perjury in the manner designated and by an individual who has the legal authority to bind the contractor. If any information provided by a contractor becomes inaccurate, the contractor must immediately notify CVWD and provide updated accurate information in writing, under penalty of perjury. Should a contractor omit requested information or falsify information, CVWD may determine that the contractor is not prequalified.

CVWD reserves the right to waive irregularities and omissions in the information contained in the submitted Experience Statement Package and to make all final determinations with regards to whether a contractor has passed or failed. CVWD may refuse to grant further review where information and materials requested herein are not provided. There is no appeal from CVWD's decision not to pass a contractor due to an incomplete or late Experience Statement Package.

Should you have any questions or require additional information regarding the Experience Statement Package, please contact Mr. Armando Rodriguez via e-mail at arodriguez@cvwd.org or by telephone at (760) 398-2661 ext. 2365.

Thank you again for your interest in working with CVWD.

Dated: February 22, 2016

Mark L. Johnson, Director of Engineering

**COACHELLA VALLEY WATER DISTRICT
CONTRACTOR EXPERIENCE STATEMENT
FOR
BUILDING AND STREET SEWER LATERAL CONNECTIONS**

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**INSTRUCTIONS FOR PREPARATION AND SUBMISSION
OF EXPERIENCE STATEMENT PACKAGES**

Each contractor wishing to be on CVWD Building and Street Sewer Lateral List must fully complete the Experience Statement Package and provide all information and materials requested. Each Experience Statement Package must be signed under penalty of perjury by an individual who has the legal authority to bind the contractor on whose behalf that person is signing.

The Experience Statement Packages that are incomplete or unsigned will be returned, and the contractor will not be eligible to participate in the Building and Street Sewer Lateral work connections within CVWD's boundary. Attach additional sheets as needed to provide complete responses. All required contractor's information, including but not limited to experience, equipment and personnel, must be provided for the entity holding the contractor's license.

The experience of the contractors will be determined by evaluation of the information submitted by contractors. CVWD may verify any or all information provided in the completed Experience Statement Package and may conduct such reviews as CVWD deems appropriate to assist in the evaluation of contractor's responsibility and experience.

CVWD will evaluate all completed Experience Statement Packages on a Pass/Fail basis. Contractors who do not obtain a "Pass" rating will not be deemed to have the necessary sewer installation experience.

CVWD reserves the right to reject any or all Experience Statement Packages and to waive any irregularities in any submittal. CVWD reserves the right to determine that any contractor does not have the necessary experience at any time before or after the Experience Statement Packages are received and evaluated if it finds that information provided in the response is inaccurate or false, or upon evidence of collusion or other illegal practices on the part of a contractor.

If any information provided by a contractor becomes inaccurate, the party who provided the information must immediately notify CVWD and provide updated accurate information in writing and under penalty of perjury.

By my signature below, I acknowledge receipt of the Experience Statement Package and agree to be bound by its terms and agree to submit it as part of the Experience Statement Package.

Dated: _____

Name of contractor on whose behalf
this document is signed: _____

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CONTACT INFORMATION

Full Name of Contractor (as it appears on license): _____

Type of Organization (Corporation, Partnership, Sole Proprietor, Joint Venture, etc.): _____

Is the corporation currently registered and in good standing with the State of California Secretary of State? _____

Street Address of Contractor:

Contractor's Contact Person: _____

Phone: _____

Fax: _____

Email Address: _____

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CONTRACTOR EXPERIENCE STATEMENT
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QUESTIONS

1. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by the contractor. At a minimum, contractors shall possess a valid Class A – General Engineering Contractors or Class 34 - Pipeline License to be considered.

2. Contractor will comply with and provide all insurance as defined in attached “CVWD Minimum Insurance Requirements”. Prior to CVWD scheduling or performing any inspections on a project contractor must deliver to CVWD properly executed certificates of insurance providing all of the insurance required.

Yes No

3. Has the contractor’s license been revoked at any time in the last five years?

Yes No

4. How many years has the contractor been in business in California as a contractor under the contractor’s present business name and license number?

_____ years

5. List all contractor equipment and size of construction crews: _____

6. In the past five years has any claim against the contractor concerning the contractor’s performance of a construction project been filed in court or arbitration or pursued by an owner?

Yes No

If “yes,” on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution). If “yes”, are there any current claims against the contractor that should you lose the claim(s), would adversely affect the contractor’s financial position or the contractor’s ability to meet the contractor’s obligations if awarded the contract for this project? If so, please explain.

7. In the past five years has the contractor made any claim against a project owner concerning work on a project or payment for a contract and filed that claim in court or arbitration?

Yes No

If “yes,” on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution). If “yes”, are there any current claims against a project owner that should the contractor lose the claim(s), would adversely affect the contractor’s financial position or the contractor’s ability to meet the contractor’s obligations if awarded the contract for this project? If so, please explain.

8. Has the contractor or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If “yes,” explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

9. Bonding capacity: Provide documentation from the contractor’s surety identifying the following:

Name of bonding company/surety: _____

Bonding amount: _____

Name of surety agent, address and telephone number: _____

10. Has CAL OSHA cited and assessed penalties against the contractor for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

Yes No

If “yes,” attach a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, and the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

CVWD MINIMUM INSURANCE REQUIREMENTS

Insurance Requirements

For the Contractor to stay on the Building and Street Sewer Lateral Connection list, the Contractor shall carry and maintain insurance, at Contractor's sole cost and expense, at all times, with a reputable company or companies reasonably acceptable to CVWD:

- (a) Commercial General Liability Insurance written on an occurrence basis of at least \$1,000,000 per occurrence, for bodily injury and property damage including coverage for contractual liability, personal injury, independent contractors, broad form property damage, ongoing, and products and completed operations. CVWD, its officials, officers, employees, agents and authorized volunteers shall be named as additional insureds on Contractor's Commercial General Liability policy using ISO CG form 20 38 (or endorsements providing the exact same coverage). Contractor and its insurer shall provide a waiver of subrogation in favor of CVWD, its officials, officers, employees, agents and authorized volunteers on the Commercial General Liability policy.
- (b) Commercial Automobile Liability Insurance written on a per occurrence basis with a single limit of liability in the amount of \$1,000,000 for bodily injury and property damage. Said policy shall include coverage for owned, non-owned, leased and hired cars. CVWD, its officials, officers, employees, agents and authorized volunteers shall be named as additional insureds on Contractor's Commercial Auto Liability policy. Contractor and its insurer shall provide a waiver of subrogation in favor of CVWD, its officials, officers, employees, agents and authorized volunteers on the Commercial Auto Liability policy.
- (c) Workers' Compensation Insurance as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq. along with Employer's Liability limits of \$1,000,000. Contractor and its insurer shall provide a waiver of subrogation in favor of CVWD, its officials, officers, employees, agents and authorized volunteers on the Workers' Compensation Insurance policy.
- (d) Prior to commencement of any work, Contractor shall deliver to CVWD the certificates of insurance and endorsements covering all policies providing the required insurance referred to above, which shall be signed on behalf of the insurer by its authorized representative. Contractor shall, upon written request by CVWD, furnish copies of such policies certified by an authorized representative of the insurer.

END OF INSURANCE REQUIREMENTS

SCORING INSTRUCTIONS

QUESTIONS

1. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by the contractor. At a minimum, contractors shall possess a valid Class A – General Engineering Contractors or Class 34 - Pipeline License to be considered.

An answer listing licenses not including, at minimum, a Class A – General Engineering Contractors License or Class 34 – Pipeline License to Question 1 will be rated a “Fail” and the contractor will be immediately disqualified.

2. Contractor will comply with and provide all insurance as defined in attached “CVWD Minimum Insurance Requirements”. Prior to CVWD scheduling or performing any inspections on a project contractor must deliver to CVWD properly executed certificates of insurance providing all of the insurance required.

Yes No

An answer of “no” to Question 2 will be rated a “Fail” and the contractor will be immediately disqualified.

3. Has the contractor’s license been revoked at any time in the last five years?

Yes No

An answer of “yes” to Question 3 will be rated a “Fail” and the contractor will be immediately disqualified.

4. How many years has the contractor been in business in California as a contractor under the contractor’s present business name and license number?

***0 – 5 years = 0 points
5 – 9 years or more = 2 points
9 – 12 years = 3 points
12 – 15 years = 4 points
15 years or more = 5 points***

5. List all contractor equipment and size of construction crews:

***3 points for an answer listing equipment and crews CVWD deems to be sufficient
0 points for any other answer***

6. In the past five years has any claim against the contractor concerning the contractor’s performance of a construction project been filed in court or arbitration or pursued by an owner?

Yes No

5 points for either “No” or “Yes” indicating 1 such instance
3 points for “Yes” indicating 2 such instances
0 points for “Yes” if more than 2 such instances

7. In the past five years has the contractor made any claim against a project owner concerning work on a project or payment for a contract and filed that claim in court or arbitration?

Yes No

5 points for either “No” or “Yes” indicating 1 such instance
3 points for “Yes” indicating 2 such instances
0 points for “Yes” if indicating more than 2 such instances

8. Has the contractor or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes No

5 points for “No”
Subtract 5 points for “Yes”

9. Bonding capacity: Provide documentation from the contractor’s surety identifying the following:

Name of bonding company/surety: _____

Bonding amount: _____

Name of surety agent, address and telephone number: _____

Bonding capacity > \$1,000,000 = 3 points
Bonding capacity < \$1,000,000 = 0 points

10. Has CAL OSHA cited and assessed penalties against the contractor for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

Yes No

5 points for either “No” or “Yes” indicating 1 such instance
3 points for “Yes” indicating 2 such instances
0 points for “Yes” indicating more than 2 such instances

11. Has the contractor satisfactorily completed projects involving sewer pipeline installations that included shored excavations?

Yes No

5 points for 10 projects or more
2 points for 5 to 9 projects
0 points for less than 5 projects

EXPERIENCE STATEMENT PACKAGE EVALUATION

Contractor Name: _____

	Evaluation Criteria	Maximum Points Available	Required Score	Actual Score
Q1-Q3	Essential Requirements	Pass	Pass	Pass / Fail (circle one)
Q4-Q11	Qualifications & Project Experience	36 points	27 points	
Q11	Project Experience (more than 1 unsatisfactory response)	Pass	Pass	Pass / Fail (circle one)